



THE PRIORY  
LEARNING TRUST

# Admissions Arrangements Policy

**Approved by the Board and authorised for use 1<sup>st</sup> September 2022.**

## History of Policy Changes

Date	Version	Change	Origin of Change e.g. TU request, change in legislation.	Changed by
May 2018	1	September 2017	Creation of policy.	
July 2018	2	Added Headteacher as well as Principal. Changed the Trust to TPLT.	Review of policy	Gail Webb
May 2019	2	No changes	Review of policy	Sarah Gibbon
April 2020	3	Change from Admission Policy to Admission Arrangements	Review of policy	Sarah Gibbon
May 2021	4	Update Academy to school Change of wording re consultation Addition of bulk intake YR	Review of policy	Sarah Gibbon
May 2022	5	No changes	Review of policy	Sarah Gibbon

This policy applies to The Priory Learning Trust and all its academies.

Date policy adopted	September 2022
Review cycle	Annual
Review date	May 2023

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## 1. Policy Statement

This policy statement is in place to confirm the Admission Arrangements for the schools within the Priory Learning Trust:

- Each school must, by law, set out their Admission Arrangements that follows the latest version of the DfE Admissions Code. Copies of the relevant Arrangements are available on each school website.
- Each school's Admission Arrangements are subject to public consultation via the Local Authority prior to the issuing of the policy if there is significant change to the previous policy, or it has been 7 years since the last consultation. Details of the Admission Arrangements subject to consultation are available from the school website or the Local Authority website.
- Each school works in conjunction with the Local Authority to ensure that the Admission Arrangements are followed.
- Each school delegates the responsibility for the Admission Arrangements of the Year 7 and Year R Bulk Intake of students to the Local Authority.
- Each school subscribes to the School Admission Appeal Panel service provided by the Local Authority to prepare and present Admission Appeals. Each school will send a representative to the Panel meeting.

## 2. Policy review

The working of this policy will be reviewed by the Trustees annually. As well as examining the specific review data, the policy statement will be checked for continuing relevance against any changed statutory requirements.